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Headteacher: Mrs Jane Sherwood  
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Ickniel Walk First School  
Poplar Drive  
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SG8 7EZ

8<sup>th</sup> February 2018

Dear Parents and Carers

**Swan Class Visit to Cambridge Botanic Gardens - Friday 2<sup>nd</sup> March 2018**

As part of our topic about Plants we are taking both Year 2 classes to the Botanic Gardens in Cambridge. Unfortunately they are unable to accommodate both classes at the same time, so Lark class will visit Thursday 1<sup>st</sup> March and Swan on **Friday 2<sup>nd</sup> March**. During the visit, the children will take part in a variety of activities related to the above topic which will include a series of workshops.

The coach will leave school at 9.30 am and return before the end of the school day. Children should be wearing suitable footwear, school uniform and a warm waterproof jacket. The gardens will be muddy so please ensure the children wear welly boots. School shoes should be wrapped in a plastic bag in a backpack for wearing on the coach to come home. Please send your child with a packed lunch and a drink (no glass bottles or fizzy drinks please) in a backpack. If your child usually has a school meal on a Friday and would like to order the school cheese packed lunch, please order using School Gateway or the slip below.

The cost of the visit will be £18.00. We would be grateful if you could make voluntary contributions for this amount by **Friday 23<sup>rd</sup> February**. Unfortunately, due to budget restrictions this year, if we do not receive enough voluntary contributions the visit will not take place. You are welcome to pay in instalments (please inform the office staff), and if you think you may have difficulty with payment please make an appointment to see Mrs Sherwood.

Please complete and return the slip below by **Friday 23<sup>rd</sup> February at the latest**.

Yours sincerely  
Miss C Morris-Pond and Miss A Marshall

**Swan Class Visit to Cambridge Botanic Gardens on Friday 2<sup>nd</sup> March 2018**

There is no need to return this slip if you are paying via School Gateway where permission can be given for the trip, a school packed lunch requested and you can volunteer to help.

I wish for my child to take part in the above mentioned visit and, having read the letter dated 8<sup>th</sup> February, agree to his/her taking part.

- I enclose a voluntary contribution of £18.00 (please make cheques payable to Ickniel Walk First School).
- My child **usually** has a school lunch and I would like to order a school cheese packed lunch.
- I would like to volunteer to help on this trip.

Volunteer Name: \_\_\_\_\_ Contact tel no: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Class: \_\_\_\_\_

Achievement

Celebration

Teamwork

